



**Union of Nova Scotia Indians**  
**Job Opportunity**  
**(Full-time Contract Position until March 30, 2021)**

**Project Coordinator**  
**Mi'kmaw Nation Cancer Learning and Capacity Development Lead**

**Mi'kmaq Nation Cancer Care Strategy, Nova Scotia**

The Mi'kmaw Cancer Care Strategy will identify specific policy and practice changes that, when implemented, will help prevent cancer, detect it earlier and improve the cancer journey for people from Mi'kmaw communities in Nova Scotia. The Project Coordinator will work with the project manager and strategy team in identifying and implement key learning outcomes and capacity development opportunities related to cancer and cancer care systems, within key project stakeholders. While working with a steering committee, project manager, and small project team, major tasks of this initiative include:

- Build collaboration between Mi'kmaw community health teams and IWK/NSHA cancer system staff.
- Make a case to ensure culturally safe and equitable cancer care services for Mi'kmaw community clients.
- Implement a Mi'kmaw Youth healthy living program.
- Design a more culturally safe, trauma-informed and Mi'kmaw community-centered cancer screening/early detection program and build community capacity for support.
- Integrate Mi'kmaw end-of-life journey practices into the cancer care system.

**KEY RESPONSIBILITIES OF THE POSITION**

Work to identify and coordinate capacity development and training opportunities for community and project stakeholders to enhance cancer care support and navigation for Mi'kmaw community members in Nova Scotia. This work will include:

- Assist in the planning, implementing and analysis of Mi'kmaw community-based cancer care system needs assessment
- Develop and implement learning workshops for Mi'kmaw Cancer Network and community members to:
  - A. Build knowledge of cancer and the cancer care system; and
  - B. Strengthen skills in cancer support and system navigation services
- Develop and implement cultural safety learning opportunities for cancer care system providers at key points of care
- Prepare and develop cancer care learning materials to be shared and implemented with Mi'kmaw community and cancer care system stakeholders.
- Assist Project Manager in building a Knowledge Translation Strategy
- Assist Project Manager in identifying ongoing cancer care learning and capacity development needs

**QUALIFICATIONS**

- Minimum of an undergraduate degree in health, business, management, education, or social science OR demonstrated experience;
- Strong organizational and effective interpersonal skills. Experience working with a project team;
- Experience in project development and coordination;
- Demonstrated ability and/or experience in development and implementation of learning workshops;
- Ability to speak OR knowledge of the Mi'kmaw language would be an asset;
- Experience working with Mi'kmaw communities would be an asset;
- Preference will be given to First Nation applicants.

Annual Salary: \$60,000 (April 2019 to March 2021)

**Closing Date for Applications: MARCH 18 , 2019 AT 4:30PM**

\*Please EMAIL or DROP OFF your Cover Letter, Resume and list of three (3) professional references (names and contact info) to: **Rachel Paul: [rpaul@unsi.ns.ca](mailto:rpaul@unsi.ns.ca)**

**\*Please note incomplete applications will not be accepted.**

**Offer of employment contingent upon favorable criminal record check and vulnerable sector check.**

*Only potential candidates considered will be contacted for interviews. Personal suitability will also be considered during the hiring process. UNSI hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission.*

*Disclaimer:*

*The Union of Nova Scotia Indians reserves the right to refuse any and all applications for employment at any time during the hiring process.*